



## **VSRA Merit Council Program Forms** **2007-2008**

**INSTRUCTIONS:** For each item, complete the appropriate form or copy the IRA form and send it, along with any supporting documents, to:

David Red  
4829-B 28th St S  
Arlington, VA 22206

*All items must be postmarked by March 1, 2008, unless otherwise noted!*

**NOTE:** To qualify for Merit council status, all required items **MUST** be completed as well as the correct number of optional items. All items must be postmarked by the date listed above to be eligible. IRA Honor Council forms may be copied and sent to VSRA for Merit Council credit.

### **Required Honor and Merit Council** (Alternate forms for Merit Council attached)

- I-R1 Membership Increase
- I-R2 Three Year Plan

### **Required Merit council** (Forms attached)

- V-R1 Four VSRA Board meetings
- V-R2 Delegates Assembly
- V-R3 Parents and Reading
- V-R4 Membership Forms in Increments by December 1

### **Optional Merit Council** (Forms attached)

- V-01 Scholarship
- V-02 Secondary Liaison
- V-03 Work with other Professional Organizations
- V-04 Virginia Readers Choice
- V-05 Administrative Liaison
- V-06 Public Recognition
- V-07 Sponsor Conference Speaker/Host Meal
- V-08 Teacher of the Year



I-R1

**VSRA Merit Council Program  
2007-2008**

**Council's Membership Increased the Required Percentage (4%)**

**Date Due: MARCH 1, 2008**

**Date:** \_\_\_\_\_

**I certify as VSRA Director of Membership that the \_\_\_\_\_  
(Name of Council)  
has increased its membership the required percentage during the period, April 1,  
2007 to March 1, 2008.**

**Council Membership on April 1, 2007** \_\_\_\_\_

**Council Membership on March 1, 2008** \_\_\_\_\_

**Percentage of Increase:** \_\_\_\_\_

**Signed by:** \_\_\_\_\_

**PLEASE RETURN THIS FORM TO  
VSRA Director of Membership for verification by March 1, 2008**

**Linda Greaver  
VSRA Director of Membership  
210 Silver Leaf Drive  
Christiansburg, VA 23073  
540-382-5480**



I-R2

**VSRA Merit Council Program  
2007-2008**

**Three Year Plan with Mission, Goals, and Activities Statement  
for this Year and Forthcoming Years**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Description of Plan:**

**PLEASE RETURN THIS FORM TO  
David Red  
VSRA Vice President  
4829-B 28th St S  
Arlington, VA 22206**



V-R1

**VSRA Merit Council Program  
2007-2008**

**Council President or Designee has Attended a Minimum  
of Three Meetings of the VSRA Governing Council**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Dates of Attendance: (Check all that apply)**

\_\_\_\_\_ **May 2007** **Attended by:** \_\_\_\_\_, \_\_\_\_\_  
*(Position)*

\_\_\_\_\_ **Sept. 2007** **Attended by:** \_\_\_\_\_, \_\_\_\_\_  
*(Position)*

\_\_\_\_\_ **Nov. 2007** **Attended by:** \_\_\_\_\_, \_\_\_\_\_  
*(Position)*

\_\_\_\_\_ **Jan. 2008** **Attended by:** \_\_\_\_\_, \_\_\_\_\_  
*(Position)*

\_\_\_\_\_ **\*Mar. 2008** **Attended by:** \_\_\_\_\_, \_\_\_\_\_  
*(Position)*

**\*Corresponding Secretary will verify this date only if needed as a third meeting**

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VSRA Vice President  
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V-R2

**VSRA Merit Council Program  
2007-2008**

**Council will be Represented at VSRA Delegates Assembly  
During March 2008 Conference**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Names of Delegates:**

**Signature of Corresponding Secretary:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**PLEASE RETURN THIS FORM TO THE CORRESPONDING SECRETARY FOR  
VERIFICATION:**

**Sherry Saunders  
VSRA Corresponding Secretary  
111 Beecham Drive  
Yorktown, VA 23692**



V-R3

**VSRA Merit Council Program  
2007-2008**

**Organized and Conducted "Parents & Reading" Project**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Number of Parents Involved:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_

**Description of Project:**

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VSRA Vice President  
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V-R4

**VSRA Merit Council Program  
2007-2008**

**Council will send completed Membership Forms to the State Director of Membership as required by criteria in the Membership Director's Notebook September-November**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Dates Sent:** \_\_\_\_\_

**Numbers Sent:** \_\_\_\_\_

**Signature of Local Membership Chair:** \_\_\_\_\_

**I certify that the above council has sent completed membership forms. They were sent to the VSRA Director of Membership as required by criteria in the Membership Director's Handbook.**

**Signature of VSRA Director of Membership:**

\_\_\_\_\_

**Dated:** \_\_\_\_\_

**Note: In order to qualify for Merit council, this form must be verified by VSRA's Director of Membership and forwarded to David Red by March 1, 2008.**

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V-01

**VSRA Merit Council Program  
2007-2008**

**COUNCIL SCHOLARSHIP OR RESEARCH GRANT PRESENTED**  
**(Contributions to existing Scholarship funds do not qualify)**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Date of Contribution:** \_\_\_\_\_ **Amount: \$** \_\_\_\_\_

**Recipient(s):** \_\_\_\_\_

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**Criteria for Selection:**

**Selection Procedures:**

**Method of Recognition:**

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V-02

**VSRA Merit Council Program  
2007-2008**

**Secondary Liaison Board Member**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Name and Brief Description of Role:**

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V-03

**VSRA Merit Council Program  
2007-2008**

**Collaboration with other Professional Organizations**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Description of Plan:**

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V-04

**VSRA Merit Council Program  
2007-2008**

**Virginia Readers' Choice**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Description:**

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V-05

**VSRA Merit Council Program  
2007-2008**

**Council has an Administrative Liaison on its Board**

**Date Due: MARCH 1, 2008**

**Council Name: \_\_\_\_\_**

**Include a Brief Description of Specific Contribution to the Board for this Year:**

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V-06

**VSRA Merit Council Program  
2007-2008**

**Public Recognition for Project/Information**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Description:**

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V-07

**VSRA Merit Council Program  
2007-2008**

**Sponsoring VSRA Conference Speaker or Hosting a Meal Function**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Description:**

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V-08

**VSRA Merit Council Program  
2007-2008**

**“Teacher of the Year” Participation**

**Date Due: MARCH 1, 2008**

**Council Name:** \_\_\_\_\_

**Description:**

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