

**2006 VSRA Conference
Exhibitor Registration Form**

Exhibit Spaces Requested 1 2 3 **Date Received** **Space/s Assigned**
(1st, 2nd, 3rd choices) by VSRA (VSRA use only)
See exhibit hall diagram for booth placement.

1. Exhibitor Information:

Company Name: _____
Contact Person: _____
Street Address: _____
City, State, Zip: _____
Telephone: _____ FAX: _____
Email: _____

Name(s) of Representatives: _____
(working in your booth)

(2 representatives included in registration fee – please add \$75 for each additional representative and list their names below)

2. Booth Requirements: (check in box beside your needs)

Single: \$450 Double: \$700 Triple: \$850
Each space after three: \$175 Corner Booth: Add an additional \$100
Price includes: draped exhibit booth, identification sign, 1 six foot table (draped), 2 chairs, 1 wastecan

Internet/Electrical Requirements: Contact Virginia Beach Convention Center at
www.vbfun.com/conventionCenter/conventionCenter/ExhibitorServices.asp

3. Identification Signage: (PRINT exactly how you want your 7" x 44" booth sign to read)

4. Sponsorship:

5. Door Prizes: (if sending door prizes, please send to Sue Carroll, 1119 Vintage Court, Virginia Beach, VA 23454 **no later than March 1, 2006**)
N/A

Will send door prize: _____

Will bring door prize to conference exhibitor registration

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6. Donations for Registration Packets: (please send donations to Sherry Sanders, 111 Beecham Drive, Grafton, Virginia 23692 **no later than March 1, 2006** – we expect approximately 2000 participants)
N/A

Will send: _____

7. Program Advertisement: (please send advertisement to Al Buchanan, 303 Hamlet Court, Yorktown, Virginia 23693 **no later than December 1, 2005**) Payment should accompany this form.

1/4 page - \$150 1/2 page - \$250 Full page - \$500 Back cover \$1000

8. Payment Options: (payable to **VSRA Conference 2006**)

Check:

Card Number: _____ Money Order: _____ Visa: _____ Master Card: _____
Name on Card: _____ Expiration Date: _____
Authorized Signature: _____ Zip Code: _____

Total Amount Enclosed: _____ Date: _____

<u>ITEM</u>	<u>TOTAL FEE</u>
Basic Booth Registration	\$
Additional Spaces or Corner Booth (see pricing above)	\$
Additional Sales Representative Registration @ \$75 each (if more than 2 will be working the booth)	\$
Program Advertisement (see pricing above)	\$
VSRA membership @ \$10.50 (optional)	\$
<u>TOTAL AMOUNT DUE VSRA</u>	\$
<u>MAKE CHECKS PAYABLE TO : VSRA CONFERENCE 2006</u>	

DEADLINE: DECEMBER 1, 2005
RETURN COMPLETED FORM WITH PAYMENT TO:

VSRA Office
P.O. Box 64729
Virginia Beach, Virginia 23467
Email: ckwnsu@cox.net
Phone: (757) 962-5042
Fax: (757) 228-5473

Cancellation policy: In the event a reservation must be cancelled, a \$100 handling fee will be charged.
NO REFUNDS WILL BE MADE AFTER JANUARY 15, 2006.