

FOUNDATION GRANT FOR COMMUNITY SERVICE



Guidelines and Application Form

Description/Overview:

This is a local council grant awarded for any amount but is usually funded for an amount from \$200-\$2000. The application should show why this project will benefit literacy, what your plan is, and the anticipated results. Following the project, the grant awardees will submit a proposal for the VSRA Conference to share what occurred in the completed project and how others may replicate the program.

Eligibility: Any local council of the Virginia State Reading Association may submit a grant proposal.

Instructions/ Requirements:

- 1) Application with verification completed by the local president
- 2) Proposal
- 3) Budget (included on application)
- 4) A letter of support from the local council and a letter from the community

Timeline:

Due Date: December 15th

Send your application form to:

Sue Hirsh
VSRA Foundation
13143 Mountain Valley Road
Warm Springs, VA 24484
540-839-5089
sue.hirsh@gmail.com

FOUNDATION GRANT |
COMMUNITY SERVICE
APPLICATION



Year _____

Name of Council _____

Name of Person Completing

Application _____

Address _____ City,

State, Zip _____

Telephone- W _____ H _____

_____ Council

Verification:

Position _____

I verify that Council _____ is

involved in the community service project described in this application. Local Council

President's Signature _____ Local Council

President's Printed Name _____

**The Foundation Grant for Community Proposal on the following pages
will include:**

- A. Title**
- B. Summary**
- C. Rationale**
- D. Plan**
- E. Anticipated Results**
- F. Budget**
- G. Letters of Support**

Foundation Grant for Community Service Proposal

A. Title _____

B. Summary

The proposal should include a brief summary statement of what, why, and how. Indicate how many people will be served/affected.

C. Rationale

The proposal should include a rationale that addresses the following:

What are the needs, problems and concerns for this community project?

Why is this project important to your group/community?

D. Plan

The proposal should explain how the project will be implemented.

1. How will you conduct the program?

2. What is your TIMELINE/CALENDAR for completing each phase of your work?

3. How could this project be replicated?

- 1 What will be produced to help others replicate this project?
- 2 What are the possibilities for continuation of the project locally after the implementation period?

E. Anticipated Results

The proposal should answer the following questions:

1. What are the expected results from this project?

2. How will you determine the success of these?

F. Budget

The proposal should include the amount of money requested for the project and a brief itemization of expected expenses. (Money for personnel is not part of the grant.) Attach Budget.

G. Letters of Support

Attach two letters of support: one from the local council and one from a member of the community being served.