



## **CARMELITA K. WILLIAMS VSRA SCHOLARSHIP FOR GRADUATE STUDIES IN READING**

Guidelines and Application Form

### **Description/Overview:**

This scholarship is in honor of Carmelita K. Williams, Past VSRA President (1985-86) and Past IRA President (2000-01). The recipient of this scholarship will receive reimbursement of up to \$1,000 towards college or university tuition in pursuit of an advanced degree in the field of reading.

### **Eligibility:**

The candidate must be a member of a local council, VSRA, and IRA for at least one year prior to application, be currently accepted in graduate level courses at an accredited university or college in Virginia, pursuing an advanced degree in the field of reading, and currently employed in a position where reading is part of the instructional focus.

### **Instructions/Requirements:**

- 1) Completed application that includes verification by local council president.
- 2) Applicant's vitae
- 3) A letter of intent stating the reason for pursuing a reading endorsement and how this endorsement will develop skills as a leader in the profession. (not to exceed 250 words)
- 4) College transcripts (undergraduate and graduate)
- 5) A letter of acceptance in a reading program from a university or college advisor
- 6) Two letters of recommendations (college professor and/or supervisor/principal). The professional recommendation should consider the applicant's teaching ability, congeniality, integrity, special honors and awards, community involvement, and school activities. Each recommendation should not exceed one page.

### **Timeline:**

**Due December 15, 2009**

### **Send your application packet to:**

Victoria Oakley  
1515 Palmyra  
Richmond, VA 23227

**CARMELITA K. WILLIAMS VSRA SCHOLARSHIP  
FOR GRADUATE STUDIES IN READING  
Application**

Year \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Telephone: W** \_\_\_\_\_ **C** \_\_\_\_\_ **H** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **fax** \_\_\_\_\_

**Present Position/Title:** \_\_\_\_\_

**Place of Employment:** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Verification:**

International Reading Association Membership number \_\_\_\_\_

Member since \_\_\_\_\_

I verify that the above named nominee is a member of the \_\_\_\_\_  
\_\_\_\_\_(Name of Local Council)

Member since \_\_\_\_\_

Local Council President's Signature \_\_\_\_\_

Local Council President's Printed Name \_\_\_\_\_

**Attachments in this order:**

(All components should be typed in at least a 12 point font size)

- 1) Candidate's Vitae (not to exceed 250 words)
- 2) A letter of intent, stating reason for pursuing a reading endorsement and how this endorsement will develop skill as a leader in the profession (not to exceed 250 words)
- 3) College transcript (undergraduate and graduate)

- 4) A letter of acceptance in a reading program from a college or university advisor
- 5) Two letters of recommendation (college professor and/or supervisor/principal)  
Use the form that follows.

**Candidate's Vitae** (limit is 250 words)

**Include:** Educational background  
Professional experience  
Publications and affiliations

**Letter of Intent:** (limit 250 words)

State your reason for pursuing a reading endorsement and how this endorsement will develop your skills as a leader in the reading profession.

Letter of recommendation for \_\_\_\_\_  
An applicant for the Carmelita Williams VSRA Scholarship for graduate studies in reading

The professional recommendation should consider the applicant's teaching ability, congeniality, integrity, special honors and awards, community involvement, and school activities. The recommendation should be typed in at least a 12 point font size and not exceed one (1) page. Thank you.